Republic of the Philippines

Pampanga State University

Bacolor, Pampanga

REFERENCE FOR GRADUATE SCHOOL APPLICANT

Two (2) references are required for admission in all programs of the Graduate School. References must be a current or former employer or a former professor (*a friend, a colleague or a relative is **not** acceptable as reference*). Each form must be completed and signed by the referee himself/herself; otherwise, the recommendation will not be accepted.

*Note: Properly accomplished reference must be uploaded on the PamSU **ONLINE ADMISSION PORTAL** during admission application together with other requirements.*

This part is to be completed by the applicant. Please write legibly.

Applicant's Name: _____

Last Name First Name *Middle Name*

The applicant named above has applied for admission to:

- ☐ Doctor of Public Administration
- ☐ Doctor of Education major in Educational Management
- ☐ Master of Education
  - Major in:
    - ☐ Educational Management
    - ☐ English
    - ☐ Filipino
    - ☐ Mathematics
    - ☐ Physical Education
    - ☐ Social Studies
    - ☐ Technology and Livelihood Education
    - ☐ General Science
- ☐ Master of Public Administration
- ☐ Master of Public Administration (Non-Theses)
- ☐ Master of Business Administration
- ☐ Master of Business Administration (Non-Theses)
- ☐ Mater of Science in Social Work
- ☐ Master of Public Administration major in Regulatory Management Systems
- ☐ Master of Engineering Management
- ☐ Master of Engineering Management (Non-Theses)
- ☐ Master of Arts in Guidance and Counseling
- ☐ Master of Arts in Guidance and Counseling (Non-Theses)
- ☐ Master in Information Technology

This part below is to be completed by the person signing this Reference Form

We would appreciate your candid opinion about the applicant. This information will be treated with strictest confidentiality. We shall withhold action until we have heard from you and we would appreciate receiving this form back as soon as possible.

Name : _____
Position/Designation : _____
Name of Office : _____
Address : _____
Mobile number : _____

Please check (/) the appropriate box to indicate how you rank the applicant.

Qualification	Below Average	Average	Above Average
• Mental Capacity			
• Aptitude for the teaching profession ***(For MAEd and Doctor of Education)***			
• Dependability			
• Initiative			
• Motivation			
• Ability to work in group			

1. How long have you known the applicant? (number of years or months) _____.
2. What is/was your position in relation to the applicant (e.g. former professor, employer, or supervisor)
   _____ Immediate Supervisor/Superior _____Former Professor _____ Others, please specify _____
3. What are the strongest traits of the applicant? How would you describe his/her ability to blend with others (in work related activities)?
   _____
   _____
4. What is/are his/her weakest traits?
   _____
   _____
5. Would you recommend the applicant for admission to the graduate study? _____ Yes _____ No

Signature _____ Date _____