



# DON HONORIO VENTURA STATE UNIVERSITY

Cabambangan, Villa de Bacolor 2001, Pampanga, Philippines  
Tel. No. (6345) 458 0021; Fax (6345) 458 0021 Local 211  
URL: <http://dhvsu.edu.ph>



ISO 9001: 2015  
QMS-Certified

**AFFIRMATIVE UNIT**  
SOLO PARENT/DISABLED PERSON/INDIGENOUS PEOPLE



November 6, 2024

**ENRIQUE G. BAKING, Ed.D.**  
University President

Sir:

Greetings!

This letter is to formally request the establishment of a mentoring and coaching program for PWD, Solo Parent, and IP students at DHVSU, in collaboration with the College of Social Sciences and Philosophy.

We believe that providing regular mentoring and coaching sessions will significantly benefit our students who belongs to the affirmative sector, by:

1. Facilitating Adjustment: Helping them adapt to the academic environment and navigate the challenges they may encounter.
2. Addressing Specific Needs: Providing a platform for them to discuss their unique needs and concerns.
3. Enhancing Coping Mechanisms: Equipping them with strategies to manage academic pressures and other challenges.

The program will be facilitated by qualified faculty members from the Psychology Department, who possess the expertise to provide valuable support and guidance and will work voluntarily for this cause. It will be held monthly, with a designated time and location to ensure accessibility and convenience for the students.

This initiative will contribute to a more inclusive and supportive campus environment for our students, enabling them to thrive academically and personally.

Thank you for support and favorable approval on this request.

Sincerely,

*[Signature]*  
**MARIA CARMEN ALVARADO, LPT, MAEd**  
PWD Coordinator

*[Signature]*  
**PHILLIP CARLO M. DE LEON, RSW**  
IP Coordinator

*[Signature]*  
**KC JOHN S. JIMENEZ**  
Solo Parent Coordinator

*[Signature]*  
**DONNA O. SORIANO, MAELLT**  
Affirmative Unit Head

Noted by:

*[Signature]*  
**NEZLY N. PILAO, Ph.D.**  
Dean, College of Social Science and Philosophy

*[Signature]*  
**PLATO B. MERCADO, RPh, MATS**  
Director, Office of Student Welfare and Formation

Recommending Approval:

*[Signature]*  
**DOLORES T. QUIAMBAO, EdD.**  
Vice President for Student Affairs and Services

*[Signature]*  
**REYN M. HERNANDEZ, RCE, MM**  
OIC Executive Vice President  
OIC Vice President for Administration and Finance  
Vice President for Academic Affairs

Approved:

*[Signature]*  
**ENRIQUE G. BAKING, EdD.**  
SUC President III

## UNIVERSITY VISION

DHVSU envisions of becoming one of the lead universities in the ASEAN region in producing globally competitive professionals who are capable of creating, applying and transferring knowledge and technology for the sustainable development of the humanity and society.

## UNIVERSITY MISSION

DHVSU commits itself to provide a conducive environment for the holistic development of students to become globally competitive professionals through quality instruction and services; innovation and research towards the sustainable development of society.